

F. No. D-13012/39/2019-Genl.  
Government of India  
Ministry of Road Transport and Highways  
(General Section)  
Transport Bhawan, 1, Parliament Street, New Delhi-110001

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Dated: 05<sup>th</sup> December, 2024

**OFFICE MEMORANDUM**

**Subject: Training session on GeM on 09.12.2024 at 03:00 PM in Baithak, Transport Bhawan for GeM users of the Ministry-regarding.**

The undersigned is directed to say that this Ministry is organising a training session on Government e-Marketplace (GeM) in consultation with GeM officials on 09.12.2024 at 03:00 PM in Baithak, Ground Floor, Transport Bhawan, New Delhi for the officials/GeM users of the Ministry and its organizations.

2. All are requested to send their officer(s)/official (s), who are actually working on GeM to resolve their issues and learn new features of GeM Portal at the scheduled date and time.

  
(Deepak Dan Barnwal)

Under Secretary to the Govt. of India

To

All officers/officials of MoRTH

Copy to:

- i. Chairperson, NHAI
- ii. Managing Director, NHIDCL
- iii. Director, IAHE
- iv. Secretary General, IRC
- ✓ v. NIC, MORTH: for uploading on the website of MORTH.
- vi. MMO for booking Baithak on 09.12.2024 at 3:00 PM

अवर सचिव  
Under Secretary  
सड़क परिवहन एवं राजमार्ग  
Ministry of Road Transport & Highways  
भारत सरकार/Govt. of India  
नई दिल्ली/New Delhi-110001