

F.No.G-20016/53/2016-TF.II
Government of India
Ministry of Road Transport & Highways

Transport Bhavan, New Delhi
Dated: 06.04.2017

OFFICE MEMORANDUM

Sub: **Feedback from Financial Advisors periodically covering entire gamut of activities pertaining to Financial Advisors – Monthly D.O. - reg.**

The undersigned is directed to forward herewith a D.O. Letter dated 23.03.2017 from Department of Expenditure along with annexures.

2. It has been conveyed that constant communication and interaction between Department of Expenditure and Financial Advisors is one of the critical success factor in enabling the Government to achieve its key objectives. Hence, there is a felt need to put in place a mechanism for feedback from Financial Advisors periodically, which covers the entire gamut of activities.

3. Keeping the above intent in mind, through a format, DoE will be informed of the activities related to area of responsibility separately for each Department under the charge of Financial Adviser on monthly basis by the 15th day of the following month.

4. All Joint Secretaries/Chief Engineers of concerned zone are requested to furnish the requisite information to IFD as per the enclosed format latest by 05th day of every month for onward transmission to DoE. The requisite information may also be sent to the email:kirtikumar.rth@nic.in. If no information is received from any Bureau/zone till 05th day of every month, it will be presumed 'nil' information from that Wing/Zone for the previous month and the materials for monthly D.O. will be finalized accordingly.

5. This issues with the approval of JS&FA.

A.K. Dey

(Anup Kumar Dey)

Under Secretary to the Government of India

Encls: As above.

To

1. DG(RD) & SS/All ADGs.
2. JS (EIC)/JS (T)/JS(H)/JS(T, C, GAP), Adviser (TR).
3. All CEs (P-1), (P-2), (P-3), (P-4), (P-5), (P-6), (P-7) & (P-8), (NE Region), CE(Planning), CE(S&R [Bridge]), CE(S&R [R]), CE(NHDP-IV), (EAP), (LWE), SE(Chardham) – Shri O.P. Srivastava.
4. US (Budget)

Copy for information to:

1. PPS to AS&FA
2. PA to DFA.

Sup copy
CE (P-1)
CE (P-2)
CE (P-3)
CE (P-4)
B-3
10/04/2017

10.4.17
SEH-WB
SEH-ORS/any
PS

Draft Monthly D.O. Format

1. Budget allocation and expenditure till date, with the corresponding figures for the previous years and unspent balance, if any. (As per format)

Sections	Budget Estimates	Actual Upto Month	COPPY**	%age of actual to BE		Unspent Balance, if any
				Current	COPPY	
Revenue						
Capital						
Total						

**Corresponding period of the previous year

2. EFC/ SFC/ PIB/ CEE and DCNs:

(i). Number of EFC,SFC,PIB and CEE required/ planned for the year 2017-18 and actual meetings held and recommendations finalized. Any outstanding issue in this regard.

(ii). Number of Cabinet Decisions required to be taken and actually taken to finalize the schemes already appraised.

3. Major legislative initiatives taken by Ministry/Department during the month.

4. EMC Recommendations:

(i). whether database of Autonomous Bodies (ABs) have been updated.

(ii). ATRs on EMC Recommendations:

S. No.	Para No. of EMC report	Recommendation of EMC	Action taken*	Status**(Implemented/Ongoing/Not accepted)

*All notifications/guidelines/orders issued for implementation of EMC recommendations may be attached with the reply

**In the case of recommendations on which action is ongoing, timeline for implementation must be indicated.

5. Audit Para Monitoring:

(i) Pendency in PAC paras:

S.No.	Name of the Department	No. of para pending at starting the month	No. of para settled during the month	No. of para pending at end of the month	Timeline for settlement of pending para

(ii). Pendency in CAG paras:

S.No.	Name of the Department	No. of para pending at starting the month	No. of para settled during the month	No. of para pending at end of the month	Timeline for settlement of pending para

(iii).Date of Standing Audit Committee Meeting:

(iv). Important decisions, if any.

6. Foreign Visit Management System (FVMS):

- (i) Whether Quarterly Rolling Plan (QRP) has been prepared and uploaded on the portal.
- (ii) Whether the details of the visit undertaken have been updated on the portal.

7. Status of Implementation of SIU recommendations.

8. Any suggestion by way of amendment of rules/regulations for financial management.

9. Major deviation from GFR, DFPR that FA may like to report.

10. Any items pending in Department of Expenditure.

11. Any other issues that FA may like to raise.
