

No. RW/NH-24036/07/2020-BP&SP
Government of India
Ministry of Road Transport & Highways
Transport Bhawan, 1, Parliament Street, New Delhi-110001

Dated: 18th June, 2020

OFFICE MEMORANDUM

Sub: Minutes of Meeting chaired by the Hon'ble Minister of Road Transport & Highways - reg.

It has been observed that the minutes of meeting chaired by Hon'ble Minister (RT&H) are generally delayed in sending for approval. Therefore, it may kindly be ensured that the draft minutes may be sent for approval on the same working day on which meeting is held.

Yours faithfully,



(Amit Kumar Ghosh)

Joint Secretary (Highways & LA)

To:

- (i) Chairman, NHAI;
- (ii) Managing Director, NHIDCL;
- (ii) Secretary General, IRC;
- (iii) Director, IAHE;
- (iv) All officers at the M/o RT&H (HQ);
- (v) All ROs and ELOs of M/o RT&H.

Copy to:

- (i) PS to Minister (RTH&MSME);
- (ii) Sr. PPS to Secretary (RT&H);
- (iii) Sr. PPS to DG(RD)&SS;
- (iv) Sr. PPS to AS&FA;
- (v) PS to ADG (Zone-III);
- (vi) NIC-with the request to upload on Ministry's portal.