

No. NH-11052/2/89-DO I*Dated the 10th February, 1989***Subject:** Procedure to deal with V.I.P. references.

It has been observed that while dealing with the references received from the Public, particularly, the VIPs normally as a first step the matter is referred to the State Government concerned for a report/comments before taking a view on the disposal of such papers. In this way, the matters get delayed as response from the State Government is not spontaneous. Whereas the reminders are issued at a reasonable interval it does not help in curtailing delay on the final disposal of the original reference. It has, therefore, been decided with the approval of the Minister that any proposal for development of the road, bridge, bypass etc., should be examined with reference to the provisions in the five year plan as also whether there is any proposal received from the State Government concerned. In case, there is no record to support the proposal in the Ministry a final reply should be sent to the reference without obtaining comments of the State Government. All Section Officers, Desk Officers, and Under Secretaries are requested to keep this in mind while dealing with VIPs' and other references so as to avoid inordinate delay in their disposal.