

7440.2.

No. RW/NHIII/COORD/26/85

Dated the 15th July, 1985

At the instance of the Cabinet Secretariat, the formats for fortnightly reports and monthly summary to be sent to the Prime Minister's Secretariat/Cabinet Secretariat have been modified and approved by the DG (RD). Copies of the modified formats are enclosed. The officers, who are to give material for the report, have been mentioned in the format itself. It is requested that the reports may be sent to the SE (B) Mon. (Room No. 241) positively by the due dates indicated on the formats to enable the Monitoring Zone to send consolidated reports to the Co-ordination Section in time. Even nil report has to be sent.

As per the revised procedure, the details of sanction have now to be reported in the monthly summary for which the period of reporting is 16th of the previous month to 15th of current month. The S.Es Roads/Bridges had furnished reports for the fortnight ending 30.6.85. These statistical reports about sanctions were not sent to the Co-ordination Section in view of the revised procedure. As such, the S.Es are requested to furnish the details of sanction of projects for the period from 16th of last month to 15th of current month for the monthly summary.

Encl : Copy of the formats.

To Addl. DG (B)/Addl DG (R)/All CE's/DS (R)/DS(R&B) All SEs/All E.Es.

FORTNIGHTLY REPORT FOR P.M.'s SECRETARIAT/CABINET SECRETARIAT FOR THE FORTNIGHT ENDING 15.7.85
(Report to cover for 1st fortnight from 1st to 15th of the month and for 2nd fortnight from 16th to last day of the month)

From : DS (R)/DS (P&B)/SE Roads/Bridges

To : SE (B) Mon.(Room No. 241)

Due date : 1st and 16th every month

Sl. No.	Item	Officer to Report	Material of Report (Additional sheets to be used in case space is insufficient)
1.	Important Developments	DS (R) DS (P&B)	
	(a) Important Policy decisions		
	(b) Declaration of new N.Hs	DS (P&B)	
	(c) Completion of major Projects	S.E. Roads/Bridges	
	(d) Slow performance and abnormal price variation	S.E. Roads/Bridges	
2.	Issues of Topical interest currently appearing in newspapers or subject of public debate	DS (R) DS (P&B)	
3.	Cases where departure from transaction of Business rules or established policy of the Government has taken place	DS (R) DS (P&B)	

Signature
DS (R)/DS (P&B)/SE Roads/Bridges

To
SE (B) Mon.
(Room No. 241)

MONTHLY SUMMARY FOR CABINET SECRETARIAT FOR THE PERIOD ENDING
(Report to cover period from 16th of previous month to 15th of current month)

From : DS (R)/DS (P&B)/SE (Roads)/(Bridges)
To : SE (B) Mon (Room No. 241)
Due date : 20th of every month

Sl. No.	Items	Officer to Report	Material of Report (Additional sheets to be used if space is insufficient)
1.	Report called for at the instance of Cabinet/Cabinet Secretariat/Cabinet Committees	DS (R) DS (P&B)	
2.	Cases relating to Legislation	DS (R) DS (P&B)	
3.	Cases relating to implementation of decisions of Policy matters	DS (R) DS (P&B)	
4.	Cases which are not of Routine nature	DS (R) DS (P&B)	
5.	Cases relating to sanction of Projects	SE (Roads)/Bridges	

PART I : Total sanctions issued ROADS/BRIDGES

STATE	CATEGORY	TOTAL NUMBER OF PROJECTS SANCTIONED DURING THE PERIOD	TOTAL AMOUNT OF SANCTION
1	2	3	4
	NH		
	CRF		
	E&I		
	STRATEGIC ROADS		
	GRANT IN AID		

PART II Details of individual major projects (costing Rs 1 crore and above), Bridges on major Rivers, Bypasses around important cities, Expressways, etc.

7440/3

STATE	NAME OF PROJECT	AMOUNT OF SANCTION
6.	Important activities of the IRCC	IRCC

Signature
DS (R)/DS (P&B)/SE (Roads/Bridges)

To
SE (B) Mon.
Room No. 241