

No. IWSU-WTA-5/84

*Dated the 4th May, 1984***MEMORANDUM**

Subject : Recommendations of Economic Administration Reforms Commission on 'Accountability' — High level Inspection Squad — Setting up of

One of the conclusions of the Committee of Secretaries in the meeting held on 23.8.83 to consider a Note from the Economic Administration Reforms Commission on 'Accountability' states that there was need to fight the spreading malaise of corruption, and to change the ethos of resigned acceptance of the malady at higher levels. It had accordingly been recommended that a high level inspection squad should be formed in each Department. This recommendation was considered by the Ministry of Shipping and Transport and it has been decided to set up a high level inspection squad in this Ministry. The squad will comprise the following officers :

- (1) Shri P.V. Rao, Joint Secretary
- (2) Shri Rajiv Srivastava, Director
- (3) Shri Bhagat Singh, Senior Analyst

2. The functions of the Squad will be as under :

- (1) To look into of complaints received from the general public against the officers and staff of the Ministry, including attached and subordinate organisations as also Public Sector Undertakings, Autonomous bodies, etc.
- (2) To look into of complaints received from various other official agencies such as President's Secretariat, Prime Minister's Secretariat, Commissioner of Public Grievances, etc. against the officers and staff of the Ministry, including all organisations working under it.
- (3) To visit the headquarter/branch offices of various attached and subordinate offices, as also Public Sector Undertakings, Autonomous Bodies, etc. of the Ministry to look into the arrangements that exist for attending to complaints received by them direct from the public as also those referred to them by the Ministry, and to give suggestions to them in this regard for improving the existing arrangements.
- (4) To study the working procedures of the Ministry, including all organisations under it, with a view to examining whether the existing procedures are prone to give rise to the possibility of corruption and, if so, suggest ways and measures to change such procedures and also to adopt the necessary checks to ward off the possibility of corruption.

3. The Squad would evolve its own procedure of functioning.

4. The secretariat assistance to the squad would be provided by the Complaint Cell already functioning in the Ministry.

To

All Attached & Subordinate Offices All Public Sector Undertakings and Autonomous Bodies All Officers Director Public Relations attached to the Ministry.