

No. C-30019/6/2007-Vig.

Dated, the 22nd May 2007

OFFICE MEMORANDUM

Subject : Use of Products with standard Specification

The undersigned is directed to enclose a copy of the Central Vigilance Commission's Office Memorandum No. 98-VGL-25 dated 30 April, 2007 on the above mentioned subject for necessary action.

(Enclosure to Ministry of Shipping, Road Transport & Highways, Department of Road Transport & Highways, letter No. C-30019/6/2007-Vig. dated 22nd May 2007)

OFFICE MEMORANDUM

Circular No. 14.4.2007

Dated, the 30th April 2007

Subject : Use of Products with Standard Specification

A case has come to the notice of the Commission that the user department one organization requisitioned an item of non-standard size. Requisitioning of item with non-standard size resulted in issue of 'Non-availability certificate' by the stores keeper although the same item of standard size was already available in the stock. Citing urgency, the item was procured by the user department at 10 times the cost of the standard item by inviting limited quotations.

2. In order to avoid such occurrences, it is reiterated that the items with standard specifications only should be stipulated in the bid documents. In case, items with non-standard specifications are to be procured, reasoning for procuring such items may be recorded and reasonability of rates must be checked before placing order.