

**Government of India**  
**Ministry of Road Transport & Highways**

No.I-26011/3/2001(12)-P&M (Pt.)

New Delhi, the 3<sup>rd</sup> January, 2013

**OFFICE MEMORANDUM**

**Subject: Streamlining the procedure for sanction of work under Flood Damage Repairs (FDR) - guidelines regarding.**

System being followed for sanction of works under Flood Damage Repairs (FDR) was reviewed and felt that the present system is cumbersome and time-consuming, leading to delay in sanction thereby affecting the timely implementation and utilization of funds. Towards streamlining the procedure, it has now been decided that FDR estimate henceforth shall not be referred to the Headquarter of the Ministry and identification of the works for inclusion under FDR and finalization of provisions in the estimate shall be done by the concerned Regional Officer (RO)/ Engineering Liaison (ELO) of the Ministry in consultation with the State Government within the funds made available. Further, in order to have effective utilization of funds under FDR, implementation shall be in accordance with the following guidelines:

- a) Planning zone shall communicate the allocation for the individual State by the end of October every year.
- b) ROs/ELOs in consultation with the State Government will identify works to be taken up and the provisions to be allowed in the estimate under FDR within 1.5 times the allocation communicated by the Planning Zone.
- c) No separate provision for work charged establishment and quality control shall be allowed in the estimate. Cost towards quality control, if required, shall be carried out within the provision of contingency available in the estimate.
- d) Cost of an individual work including centages shall not be less than Rs 10 lakhs nor more than Rs 50 lakhs.
- e) Works to be taken up, provisions and the estimated cost shall be communicated to the executing agency along with technical note by the RO/ELO with a copy to the Ministry by the end of November every year.
- f) Responsibility of optimal selection of works within the available amount rests with the ROs/ELOs.
- g) Requisite approval for inviting tender and execution of work shall be issued by the executing agency following their established procedure and the relevant guidelines of the Ministry on the subject within fifteen days of the receipt of the communication from the RO/ELO.
- h) Tenders shall be invited electronically and link provided to Central Procurement Portal.
- i) Responsibility for implementation as per the specifications and provisions allowed in the estimate rests with the executing agency.
- j) Officers from the Head Quarter will inspect the works at least once in a year.

k) RO/ELO shall forward a monthly report in the enclosed format. He is also supposed to submit a report about timely and effective completion of works sanctioned during the last years.

2. This system will be put in place from the current year and the estimates for FDR may now be approved following the guidelines brought out above. Feed-back from the all concerned is solicited for further improvement. Any deviation from the guidelines above shall attract approval of the Ministry.

  
(Maya Prakash)

Deputy Secretary to the Govt. of India

Encl: As above

To

1. DG(RD)&SS
2. ADGs
3. All Chief Engineers in Roads Wing.
4. All Superintending Engineers / Executive Engineers in Roads Wing.
5. AS&FA / Director(Finance) / AFA
6. All ROs / ELOs, Ministry of Road Transport & Highways

## Monthly report for works sanctioned under FDR

SN	Division	NH	Name of the work	Provisions allowed	Sanctioned cost	Exp up the month	Likely exp during the year