

NO. B-20 (3)/78

Dated the 15th May, 1978

Sub : Abstract particulars for maintenance and repairs of National Highways-Expenditure disposal thereof and allotment of funds to States in due time

DG(RD) desires that the Ministry's clearance on the abstract particulars 1978-79 should, as far as possible, be communicated by end of May and funds released immediately thereafter.

2. In order to expedite the process of the scrutiny of the abstract particular estimates and the allocation of funds to the States, the following procedure should be adopted by the Project Zones :

- (i) On receipt of the Abstract Particulars, the form on maintenance of major bridges should be detached and sent on a part file to the concerned Bridge Project Zone for scrutiny.
- (ii) After scrutiny of the abstract particulars, the Road and Bridge project Zones should furnish, on a part file, the information required by the Maintenance Cell for consideration and indicating the availability of funds. The details may be given (in duplicate) in the form enclosed.
- (iii) The Maintenance Cell would return, with their remarks and recommendations, one copy of the form to the concerned project zone. Simultaneously the Budget Section would be informed of the amounts to be released under the various sub-heads.
- (iv) On receipt of the recommendations of the Maintenance Cell, the Road/Bridge Project Zones would finalise their technical note. The Bridge Project Zone would forward the part file for the bridge portion with their remarks to the Road Project Zone for issuing a combined technical note. A copy of the technical note may also be endorsed to the Maintenance Cell.

3. It is to be emphasised that the disposal of the abstract particulars should be done in time and the project Zone should ensure that there is no undue delay at any stage i.e. right from the receipt of the abstract particulars in due time from the State onwards. Whenever necessary, reminders may be given to the State, R.O., Section etc. to expedite action.

Copy with copy of enclosure forwarded to :—

CE (R) I/CE (R) II/CE (R) III/CE (R) IV

CE (B) I/CE (B) II/CE (B) III/CE (B) IV

SE (R) _____ (with _____ copies of Road proforma)

SE (B) _____ (with _____ copies of Bridge proforma)