

No. RW/RMP-11 (3)/83

Dated the 24th December, 1983

To

All the State Chief Engineers (dealing with NHs)

Subject : Accident to Central machines-Procedure for reporting and Repairs/Disposal

During the execution of National Highways works by the State PWDs with the help of machines supplied to them by this Ministry, sometimes accident to the Central plant and equipment take place, while these are parked on the road side or in transit from one location to another, etc.,. In such cases, the State PWDs do follow their own rules and procedures for reporting the accident and further follow up action. However, sometimes the preparation of repair estimates and carrying out the repairs to the accidented machines remains in doubt. With the view to regulate the reporting repairs and disposal of accidented machines and for uniform action in this regard by all the State PWDs, the following guidelines are issued :

When accident takes place on Highway .

- (1) As and when any accident takes place involving damage to the machines/injury to the operating staff, necessary F.I.R. should be lodged with the nearest Police Station by the Section Officer or the Asstt. Engineer incharge of the machine.
- (2) The concerned Officer incharge of the machine involved in the accident should immediately report the matter to the State Chief Engineer with a copy to Regional SE (M) of this Ministry, giving details of accident i.e. time of accident, place of accident, nature of accident, details of damages/injuries etc., within 24 hours of the occurrence of the accident.
- (3) After the preliminary investigation by the police permission should be obtained from Police authorities for removal of the machine to a safer place, and it should then be immediately shifted to remove blockage of traffic, if any.
- (4) Irrespective of the Police investigation, the concerned Executive Engineer should order a Departmental Enquiry and depute an Officer to investigate the cause of the accident and submit a complete report of the accident to the State Chief Engineer within one month. This investigating Officer may record statements of concerned persons present at site and those involved in the accident and enquiry report should accompany the same. The Enquiry Officer should also examine the extent of damage to the machines alongwith rough cost of damage and indicate the same in his report.
- (5) Based on the Departmental Enquiry, the State Chief Engineer should send a report on the accident to the Ministry with copy to Regional SEs (Mech.) concerned.
- (6) In case there is minor damage to the vehicle/equipment which can be repaired and the machine can be brought to operational condition, necessary estimate for repairs of such machines may be prepared and sent to Ministry's Regional SE (Mech.) for sanction supported with a copy of the enquiry report as stated at para (4) above. On receipt of the sanction from the Ministry, State may go ahead with the repair of the machines without awaiting final report of the police authority or court as the case may be.
- (7) Accident which involves court case the matter should continue to be pursued with the Police Authority/Court till finalisation of the case and further action taken as per court orders regarding recovery of cost of damage, etc.
- (8) In case, where due to accident extensive damage is caused to the machine, audit becomes beyond economical repairs, a Board of Officers (Committee) may be asked to investigate the cause of damage and survey report of the same alongwith Police report and committee's report may be sent to this Ministry for approval and for ordering disposal.

When Accident occurs at a place other than Highway e.g., Workshop, at work site, etc.,

- (1) In such cases para (1), (3) and (7) above, will not apply and the rest procedure will be same.
- (2) The Departmental Enquiry referred to at (4) above should also go into the aspect of fixing responsibility of the person(s) concerned, if any.

You are, therefore, requested to kindly bring the above guidelines/procedures to the notice of all concerned Officers for implementation.