



Government of India
Ministry of Road Transport & Highways
(EAP Zone)

Transport Bhawan
1, Parliament Street
New Delhi-110 001

No.RW/NH-12037/17/2016-EAP

Dated the January 18th, 2017

To

1. The Principal Secretaries/Secretaries of all states / UTs Public Works department dealing with National Highways, other Centrally sponsored Schemes & State Schemes.
2. The Engineer-in-chief and Chief Engineers of Public Works Departments of states/ UTs Public Works Department dealing with National Highways, other Centrally sponsored Schemes & state Schemes.
3. The Chairman, National Highways Authority of India (NHAI), G 5&6, Sector-10, Dwarka, New Delhi- 110 075.
4. The Managing Director, National Highways Infrastructure Development Corporation Ltd., 3rd Floor, PTI Building, Parliament Street, New Delhi-110 001

Subject: Skill Development of Workmen in the Highway construction Sector regarding.

Ref: Ministry's circular no. RW/NH-12037/17/2016-EAP dated 18.10.2016

Sir,

In continuation to this Ministry's circular referred above, detailed procedure/guidelines for implementation for Skill Development/Upgradation of workmen in the Highway Construction sector for projects with Civil Works of Rs.100 Crores and above are as follows:

1. Obligation of the Authority

- 1.1 The Authority (means MoRT&H/NHAI/NHIDCL/State PWDs) will nominate its Nodal Officers (Project Director/Executive Engineer) and furnish the list of sites where training infrastructure has to be set up by the Training Providers.
- 1.2 Project Head/ Executive Engineers will be responsible for implementing the training/ assessments through authorised Training Centres of DGT. The Training Provider (TP) and Accessing Body (AB) shall be allocated by the DGT.
- 1.3 The Training provider shall provide the relevant data of the Trainees like Name, Qualification, Aadhar Card, Residential Proof, Bank Account details, Training details etc. to the concerned Project Director/Executive Engineer for payment of stipend to the trainees.
- 1.4 The transportation facility if required, for the trainees from site to the nearby villages may be provided by the concerned Project Director/Executive Engineer.

1.5 The expenditure shall be incurred as follows:

| Sl. No. | Description |
|-----------|---|
| A. | Payable to the Training Provider |
| A.1 | Training cost at the rate of Rs. 32.50 per hour per worker. The rate of training cost will increase by 10% from every financial year starting 1st April. |
| A.2 | Tool kits at the rate of Rs. 1500/- to be provided to the workmen. |
| B. | Payable to the Accessing Body |
| B.1 | Assessment fee at the rate Rs. 1000/- per candidate |
| C. | Misc. |
| C.1 | Transportation charges to pick up and drop the trainees from the nearby area. The transportation charges shall be paid as per actual by the concerned Project director/Executive Engineer with the approval of competent authority. |


The Concerned Project Director/Executive Engineer shall ensure that the stipend to the trainees shall be deposited directly in their account on the date of issue of certificate for completion of his/her training.

The above mentioned expenditure shall be incurred from provision of contingency charges i.e. 0.10% of the Project Estimated cost made in the original sanctioned estimate for the project.

1.6 02 consultants and 02 Data Entry Operators (DEO) for implementing the project at DGT head quarter, New Delhi will be deployed. The exact amount will be intimated by DGT. The remuneration of the same will be borne from the provision of the contingency charges made in the sanctioned cost of civil works for the work of **“Rehabilitation and upgrading to 2 lane with/without paved shoulder configuration and strengthening of Pratapgarh- Padi Section (km 80.00 to km 180.00) of NH-113 in the State of Rajasthan under phase I of NHIP”**.

2. TRAINING:

- 2.1 Training Providers will set up the Training infrastructure at the construction sites after getting the approval of site from the concerned Project Director/Executive Engineer.
- 2.2 Training Providers will also inform concerned Regional Directorate of Apprenticeship Training(RDAT) about the site approval.
- 2.3 Training Provider will maintain daily attendance(biometric system linked with Aadhar Card) of the construction workers which will be required for reimbursement of training cost.
- 2.4 Training Providers will submit details of the workmen along with daily attendance during the training to the respective RDAT.
- 2.5 MoRTH/NHAI/NHIDCL can recommend new organisations for empanelment of Training Providers (TP) and Assessing Bodies (AB) to the DGT for their consideration and approval.



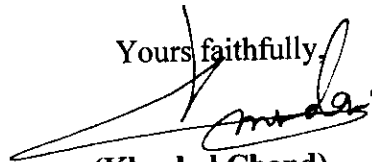
3. ASSESSMENTS

- 3.1 Assessment would be done only by the Assessing Bodies empanelled by DGT, MSDE.
- 3.2 Assessment fee at the rate Rs. 1000/- per candidate will be reimbursed to Assessing Bodies after the declaration of result by respective RDATs.
- 3.3 Final Assessment of the workers shall be as per NCVT norms.
- 3.4 Training providers and Assessing Bodies shall be notified by DGT.
- 3.5 Assessing Bodies will submit details of assessments conducted and the result to respective RDAT for issuance of NCVT Certificates

4 CERTIFICATION

- 4.1 Successful candidates would be awarded certificates issued by NCVT which is recognised for employment. Competencies will also be inscribed on the certificate.
- 4.2 The names alongwith relevant particulars of the certified candidate will be uploaded on Web Portal of the MORT&H and Ministry of Skill Development & Entrepreneurship.
5. The contents of this circular may be brought to the notice of all concerned for its compliance.

Yours faithfully,



(Khushal Chand)

Superintending Engineer(EAP)

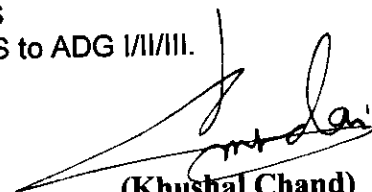
For Director General, (RD) & Special Secretary

Copy to:

1. All Technical Officers at the Headquarters, MORT&H
2. Secretary General, Indian Roads Congress
3. Joint Secretary (Highways)/ Joint Secretary (EAP)
4. Director, IAHE, NOIDA
5. Shri Dinesh Nijhawan, Director, DGT, Shram Shakti Bhawan, New Delhi

Copy for information to:

1. PS to Minister (RTH)/OSD to Hon'ble Minister/PS to Hon'ble MOS
2. PPS to Secretary (RT&H), PPS to DG(RD) & SS, PS to AS&FA, PS to ADG I/II/III.
3. NIC- with the request to upload in the Ministry's portal



(Khushal Chand)

Superintending Engineer(EAP)

For Director General, (RD) & Special Secretary

