

No. RM-15(1)/76

Dated the 2nd April 1976

To

The Secretaries to the State Govts. of Andhra Pradesh, Assam, Bihar, Karnataka, Haryana, J&K, Gujarat, Kerala, Madhya Pradesh, Manipur, Maharashtra, Meghalaya, Nagaland, Orissa, Punjab, Rajasthan, Tamil Nadu. U.P. and West Bengal

Subject: Annual physical verification of Central machinery allotted to various State P.W.D's for use on National Hiighways/ Centrally financed works

I am directed to state that Govt. of India procured quite a large quantum of road construction machinery out of Central funds, and allotted the same to the Public Works Departments for use on National Highways/other Centrally sponsored works.

2. Audit Review Reports of the State Accountant Generals (addressed to the States with a copy to the Ministry) indicate that the accounting of Central machinery is not satisfactory. It is also noticed that there is discrepancy between the machinery position available in the records of this Ministry and that reported by the States in the utilisation programme.

It is, therefore, necessary that 'annual physical verification' of all the Central machinery given to the States should be arranged immediately, wherever the States are not already doing the same. A copy of the report of the annual physical verification done, may be sent to the Ministry in the prescribed proforma sent herewith, before the end of each financial year i.e. 31st March.

3. The annual physical verification can be arranged by you, preferably by deputing a separate officer of your Department exclusively for this purpose or by getting them verified by the individual Divisions and then consolidating them in the Chief Engineers' Office. Ministry may, however, be sent only the consolidated annual physical verification report of all items of Central machinery, grouped under different type of equipments, so that the quantum of each type of equipment and their condition could be readily appreciated.

4. Since the financial year 1975-76 is already over, a copy of the physical verification report of the last year may be sent to reach the Ministry latest by the end of May, 1976, in the enclosed proforma.

PROFORMA FOR ANNUAL PHYSICAL VERIFICATION OF CENTRAL MACHINERY GIVEN TO STATES

Name of State :

For the year ending 31st March 19

| S.No. | Name of machinery | Capacity | Make/model | Chassis No. | Serial | Engine No & its make | Code No. |
|-------------------|--------------------------------|----------|------------|--------------------------|--------|----------------------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 1. | Road Rollers | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| | Tipping Trucks | | | | | | |
| Division/location | Working or under break down | | Engine | Present condition of M/C | | Remarks | |
| | | | | Chasis | | | |
| 8 | 9 | | 10 | | 11 | 12 | |