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No.RW/NH-11024/1/94-DO 1

Dated, the 15th June, 1994

To

The Secretaries, Public Works Departments and Engineers-in- Chief/Chief Engineers of State Public Works Departments, Union Territories (dealing with National Highways and other Centrally Financed Schemes); Director General (Works), Central Public Works Department; Director General Border Roads

Subject: Guidelines regarding the procedures to be adopted for prequalification of Contractors for the execution of Road and Bridge works on National Highways and Centrally Financed Schemes- Modifications in the procedures

I am directed to say that this Ministry has reviewed the procedure for selection of Contractors for execution of works on National Highway and centrally financed schemes. In supersession of all earlier guidelines in the matter, the procedure given in the succeeding paragraphs may be followed with immediate effect.

1-Superseded vide circular dated 31.03.2016

2-Supersedes all earlier circulars

3- Amended vide circular dated 27.11.2009,16.03.2010,21.05.2010, 15.03.2011& 13.11.2014

2. Works costing upto Rs.5 crore

Prequalification of Contractors is not considered necessary for the works in this category. Open bids may be invited from all the eligible Contractors as per the prevalent system in the State PWD.

3. Works costing above Rs.5 crore and upto Rs.20 crore

3.1. The bids may be invited from all eligible contractors under two covers:

- (i) Technical Proposal: and
- (ii) Financial Offer

3.2. The technical proposal should be in the format prescribed by this Ministry for the work-wise prequalification vide Ministry's Circular No.NH-11024/2/91-DO I dated 18.5.93, printed copies of the format can be purchased from the Indian Roads Congress. It should be made clear to the intending bidders that they should not state any condition in the technical proposal.

3.3. The technical offer shall be evaluated by a Screening Committee with the following composition:

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|-------|--|---|------------------|
| (i) | Chief Engineer (Roads) in the case of Road works and Chief Engineer (Bridges) in the case of Bridge works of MOST dealing with the state | - | Chairman |
| (ii) | Chief Engineer (National Highways) in the State concerned | - | Member |
| (iii) | Superintending Engineer MOST dealing with the concerned state | - | Member-Secretary |

3.4. The evaluation criteria as prescribed in this Ministry's circular dated 18.5.93 shall be followed for the evaluation of the technical proposals. However, it would be kept secret from the intending bidders.

3.5. The financial offer should be in the form of item rates.

3.6. Financial offer of those firms who are found technically suitable will be opened and further considered for award of the work. The financial offer of the firms who are not found technically suitable would be returned unopened.

4. Works costing more than Rs.20 crore

4.1. The usual procedure for Prequalification of the Contractors will be followed. Prequalification offers and the bids for the works in this category will be received by this Ministry on behalf of the State Government concerned.

4.2. The Prequalification application shall be invited in the already prescribed format for the work-wise prequalification, printed copies of which can be purchased from the Indian Roads Congress. The offer shall be evaluated by a Committee to be constituted for each project.

5. The above instructions may be brought to the notice of all concerned for immediate compliance.