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No. NHIII/P/4/82

Dated the 27th March, 1987

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The Secretaries, PWD & Chief Engineers of States PWDs and Union Territories dealing with National Highways and other Centrally Financed Schemes; The Director General (Works), Central PWD; Director General Border Roads.

1-Superseded vide circular dated 25.01.1988

2-Supersedes circular dated 16.09.1985

Subject: Guidelines regarding procedure to be adopted for the pre-qualification of tenderers for the execution of major road and bridge works on National Highways and under other Centrally Financed Schemes — modified procedure thereof

All State PWDs were requested *vide* this Ministry's letter No. NHIII/P/4/82 dated 16th September, 1985 that a uniform policy relating to pre-qualification of tenderers for major Highway Projects may be adopted in future. Guidelines formulated by this Ministry were circulated as an enclosure to the above mentioned letter.

2. It has been considered that the procedure indicated in the above mentioned circular needs to be further elaborated and the system streamlined. Accordingly, the pre-qualification procedure has been again reviewed in this Ministry in the light of experience gained so far.

3. In supersession of the earlier circular letter No. NHIII/P/4/82 dated 16.9.1985 and the guidelines contained therein, it is suggested that the pre-qualification procedure for Central Sector Road and Bridge Projects now enclosed to this communication may please be adopted for implementation in future.

4. The pre-qualification of tenderers is to be done for all Road and Bridge works costing more than Rs 5.00 millions as stipulated in this Ministry's Circular of even number dated 2.9.1986 from 1.4.1987 onwards.

5. Annexure 'A' to this communication gives the broad pre-qualification procedure, the time schedule for pre-qualification of bidders and the draft advertisement for pre-qualification.

6. Standard document recommended to be used and to be issued to bidders is separately enclosed. Modification in the document may be made to suit specific requirements of projects. Where major variations are called for, draft pre-qualification bid document may be submitted alongwith the technical proposal/estimate for approval of the Ministry.

7. After receipt of the pre-qualification bids, the scrutiny of the same will be carried out in the office of Chief Engineer, PWD according to the guidelines contained in Annexure 'A' to this communication. The State Chief Engineer will thereafter forward the papers to the Ministry as mentioned in para 5 of Annexure 'A' alongwith summary particulars of bidders and his recommendations. These recommendations shall be considered by a Screening Committee consisting of the following:

A. For works costing above Rs 5 millions but less than Rs 10 millions.

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| (i) Chief Engineer (Roads) Roads Wing in the case of Road works and Chief Engineer (Bridges) Roads Wing in the case of Bridge Works | Chairman |
| (ii) Chief Engineer (dealing with NH Project) of the State for which prequalification assessment is being made | Member |
| (iii) Chief Engineer (Roads) Roads Wing in the case of Bridge Works and Chief Engineer (Bridges) Roads Wing in the case of Road works | Member |

B. For works costing above Rs 10 millions:

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| (i) ADG(R) in the case of Road works and ADG(B) in the case of Bridge works | Chairman |
| (ii) Chief Engineer (dealing with NH Projects) of the State for which prequalification assessment is being made | Member |
| (iii) Chief Engineer (Roads) in the Roads Wing | Member |
| (iv) Chief Engineer (Bridges) in the Roads Wing | Member |

The Screening Committee shall make an assessment and finalise its recommendations indicating the firms which are considered suitable for pre-qualification purposes. The minutes of meeting of Screening Committee, after approval of the competent authority, shall be forwarded to State Chief Engineer for appropriate action.

8. It is requested that necessary instructions in this regard may please be issued to all concerned.

Note:

Enclosures not attached. However, copy of the note can be obtained from concerned Deptt on request.