

**Government of India  
Ministry of Road Transport & Highways  
(EAP Zone)**

**No. RW/NH-37010/4/2010-PIC(Pt.)-RFP**

**Dated the 10<sup>th</sup> July, 2014**

**To**

1. The Chief Secretaries of all State Governments/U.Ts
2. The Principal Secretaries/Secretaries of all States/UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes
3. The Engineer-in-Chiefs and Chief Engineers (National Highways) of Public Works Departments of States/UTs dealing with National Highways, other Centrally Sponsored Schemes & State Schemes
4. The Chairman, National Highways Authority of India
5. The Director General Boarder Roads

**Sub: Modified Model documents for 'Request for Qualification' (RFQ) and 'Request for Proposal' (RFP) for Road & Bridge Works to be implemented on Engineering, Procurement & Construction (EPC) mode**

**Sir,**

Model documents for 'Request for Qualification' (RFQ) and 'Request for Proposal' (RFP) for Road & Bridge Works to be implemented on Engineering, Procurement & Construction (EPC) mode were issued by Ministry. Subsequently, Model RFP document for single stage two part bidding was issued vide Ministry's letter of even number dated 27.05.2014 wherein the eligibility & qualification criteria and other relevant provisions of Model RFQ document was incorporated into the combined RFP document apart from some other modifications like in built e-tendering provision, clarity on similar work experience in case the bidder is a Joint Venture, etc.

2. Now Model RFQ & RFP documents have been modified in the same line as combined RFP document referred above. Important features of the modification are listed below:

- i) Defects liability period has been shown as 4 years in line with amendments to Model EPC document already made vide Ministry's circular No.RW/NH-37010/4/2010/PIC dated 15<sup>th</sup> January 2014.
- ii) Schedule of bidding process in Model RFP has been modified keeping in view changes made to RFP document and experiences so far.
- iii) As regard to similar work experience towards technical capacity under clause 2.2.2 (A) of RFQ, substantially completed project (more than 90% of the value of the work has been completed and such completed value of work is equal to or more than 50% of the estimated project cost) is to be considered.
- iv) As regard to similar work experience towards technical capacity under clause 2.2.3 of RFQ in case of JV, the work is required to be completed individually by any of the JV members.

1-Superseded vide circular dated 28.11.2018

2-Supersedes circular dated 27.05.2014

3-Amended vide circulars dated 13.03.2015,14.09.2015,5.10.2015 & 04.01.2016

- v) RFQ application/bid (as the case may be) is to be submitted online through e-procurement portal. Only the document such as Original Power of Attorney, Joint Bidding Agreement for JV, Bid Security and document fee is to be submitted in hard copies.
- vi) E-procurement procedures have been built into the document in place of respective provision for submission in hard copies instead of a separate set of instructions as given earlier.
- vii) Bid has to be submitted in two parts i.e. technical proposal and financial proposal which will also be opened separately as detailed in the RFP document. To bring more clarity on the matter two separate formats i.e. "Letter comprising the Technical Bid" and "Letter comprising the Financial Bid" have been incorporated in the RFP document.
3. In view of the above Modified Model RFQ & Model RFP documents are enclosed for necessary action please.

Yours faithfully,



(Vivek Jaiswal)  
Superintending Engineer (EAP)-I  
For Director General (RD) & Special Secretary

Encl: As above

Copy to:-

1. All technical officers at the Headquarters
2. All ROs & ELOs of Ministry of Road Transport & Highways
3. The Secretary General, Indian Roads Congress
4. The Director, IAHE, NOIDA
5. Sr. PPS to Secretary (RT&H), PPS to DG (RD) &SS, PS to AS&FA, PS to ADG

(Vivek Jaiswal)  
Superintending Engineer (EAP)-I  
For Director General (RD) & Special Secretary