

No. NHIII/P/9/77

Dated the 4th April, 1981

Subject : Delegation of powers to States to sanction detailed plans and estimates in respect of National Highways (Original) Works—Procedure for according Administrative Approval.

Attention is invited to this Ministry's circular letter of even number dated the 21st September, 1977 wherein a model draft for conveying administrative approval in respect of National Highways (Original) Works falling within delegated powers (below Rs. 10.00 lakhs) was circulated. Finance Division has desired that while conveying the administrative approval to such works, we should also include other normal conditions as we are doing in the case of sanctions for works costing more than Rs. 10.00 lakhs. Accordingly, a revised model draft is enclosed for your guidance and necessary action.

Copy issued to All Technical Officers in the Roads Wing, All Works Sections in the Roads Wing, Budget Section (Roads Wing), New Delhi, All Under Secretaries (Roads Wing) and Desk Officer II/Desk Officer III (Roads Wing), P.S. to Additional Director General (Bridges), P.S. to Additional Director General (Roads), P.S. to Director General (Road Development) and Additional Secretary.

**MODEL DRAFT LETTER FOR CONVEYING ADMINISTRATIVE APPROVAL IN RESPECT OF NATIONAL HIGHWAYS (ORIGINAL) WORKS FALLING WITHIN THE DELEGATED SPHERE OF THE STATES**

No. \_\_\_\_\_ New Delhi-110 001, the \_\_\_\_\_

To

The Secretary to the Govt. of \_\_\_\_\_ Public Works Department \_\_\_\_\_ (Departments dealing with National Highways)

Subject : (Here give the name of the work)

(Job No. A/A — No. of work/State/National Highway, \_\_\_\_\_)

With reference to the letter No. \_\_\_\_\_ dated the \_\_\_\_\_ from the State/U.T. Chief Engineer, Public Works Department, forwarding therewith a rough cost estimate for Rs. \_\_\_\_\_ for the administrative approval of this Ministry for the above mentioned work, I am directed to say that the estimate has been examined by the Director General (Road Development) and modified to Rs. \_\_\_\_\_, subject to the comments contained in the enclosed technical note.

2. I am directed to convey the administrative approval of the Government of India to the above estimate as modified for a sum of Rs. \_\_\_\_\_ inclusive of all charges including agency charges at the rate of 9%. I am now to request you kindly to accord technical approval and financial sanction to the detailed estimate for this work in accordance with this Ministry's letter No. PL-30 (193)/71, dated the 5th January, 1977 whereby the State Governments are empowered to accord technical approval and financial sanction to the detailed estimate for National Highways (Original) works costing upto Rs. 10.00 lakhs subject to the conditions laid down in the schedule annexed to this Ministry's notification No. SO 680 (e) dated the 15th October, 1976.
3. The estimate is being returned to the State Chief Engineer. It is requested that a copy of the technically approved and financially sanctioned estimate complete in all respects together with a copy of the sanction may be sent to this Ministry's Regional Office under intimation also to the Engineer Liaison Officer for information and action, if any, in accordance with the conditions laid down in the Schedule to this Ministry's notification referred to in the preceding paragraph. Further, an abstract of cost of sanctioned estimate and general outline drawings in the case of bridges may also be sent to this Ministry.
4. The administrative approval is also subject to the following conditions :
  - (i) The expenditure during the current year on this work as also on other sanctioned works, does not exceed the allotment placed at the disposal of the State Government during the year.
  - (ii) In accordance with the orders contained in this Ministry's Circular letter No. PL-30 (6)/80, dated the 19th January, 1980, addressed to the State Public Works Departments, if due to the tender action it is necessitated that the Revised Estimate of the work will have to be sanctioned as the tender cost exceeds the permissible limits, immediate action will be taken to get the Revised Estimate sanctioned; and
  - (iii) Further, on completion of 50% work, if the appraisal of the project shows that it will necessitate revision of estimate based upon the physical completion of the project vis-a-vis financial expenditure, immediate action should be taken to submit the Revised Estimate so as to ensure that the sanctioned Revised Estimate is available before necessity for incurring expenditure beyond permissible limits arises.
  - (iv) The work is completed as per the physical and financial targets given below :
 

*Physical Targets :*

    - (a)
    - (b)
    - (c)

*Financial Targets*

(a)

(b)

(c)

5. After the expenditure sanction has been issued by the competent executive authority in accordance with the conditions laid down in the schedule to this Ministry's notification referred to in para 2 above, the expenditure shall be debitable to the sub-head AA-Capital Outlay on Roads and Bridges-AA-National Highways-AA-1 (1)-Major Works, AA-1 (1) (1)-Works under the Roads Wing subordinate to the major head "537" for which the correspondence Demand Number for the current financial year is '\_\_\_\_\_'. .
6. Quarterly progress reports in the stipulated proforma may be sent to this Ministry as is being done for all sanctioned works.

Yours faithfully,

US (NH)

Encl: As above.

Copy forwarded to : (1) The Accountant General. (2) The Pay and Accounts Officer, Ministry of Shipping and Transport (Roads Wing). (3) Director of Audit, Commerce, Works and Miscellaneous, A.G.C.R. Building, Indira Prastha Estate, New Delhi-110 002.

Copy with a copy of the technical note forwarded to (i) The Chief Engineer, (National Highways), Public Works Department, \_\_\_\_\_ (2) The Superintending Engineer, Ministry of Shipping and Transport, (Roads Wing) \_\_\_\_\_ (3) The Executive Engineer Ministry of Shipping and Transport, (Roads Wing), \_\_\_\_\_ .

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