

12146

No. NHIII/P/16/78

Dated the 8th September, 1978

Subject : Submission of cases to Expenditure Finance Committee — Instructions regarding — Procedure for processing of Revised Estimates costing Rs. 1 Crore and above.

Attention is invited to para 6 of the Minutes of the Meeting held on 9.5.78 on the subject mentioned above, as circulated vide NHIII Section Circular No. NHIII/P/16/78 dated 3.6.78. A copy of D.O. No. NHIII/P/16/78 dated 30.8.78 together with enclosure is received from Shri A.B. Datta, Financial Officer, Ministry of Defence, Government of India (New Delhi) & Addl. Secy. in regard to the

disposal of Revised Estimates costing Rs. 1 crore and above is circulated for guidance and further necessary action.

To, All Technical Officers of the rank of Executive Engineers and above/DS (P & B)
DS (R)/All under Secretaries/D.O.II/D.O.III/All Sections in the Roads Wing

Enclosure to Circular No. NH III/P/16/78 dt. 8.9.78

Copy of letter No No.F. 9 (5)/-TF. II/78 dated the 30th August 1978 from the Financial Adviser, Ministry of Shipping & Transport (Transport Wing), New Delhi to DG (RD) & Addl. Secy.

As you are aware, the question regarding level at which approval should be accorded in the Finance Division to revised estimates of roads/bridge works costing more than Rs. 1 crore, has been under consideration for some time past.

2. Normally, such cases require approval of EFC. However, in the above type of cases, it has been decided, with the approval of Secy. (E) that each such proposal may be put up to him on file. Wherever considered necessary, Secy. (E) may like to discuss the proposal at the EFC meeting.
3. For the purpose of facilitating submission of such cases to Secy. (E) a proforma of a self contained note to be placed on file by the Roads Wing, is enclosed herewith. I shall be grateful if you could kindly ensure furnishing of comprehensive data in each case as in the proforma.

PROFORMA FOR SELF CONTAINED NOTE SEEKING APPROVAL TO REVISED ESTIMATES OF ROADS/BRIDGES WORKS INVOLVING EXPENDITURE EXCEEDING RS. 1 CRORE.

1. Proposal in brief

The proposal is for sanctioning revised estimate for Rs ____ for (name of work, including length of the stretch may be indicated).

2. *Scope of the work* (Give full details regarding the scope when the original estimate was sanctioned and whether the revised estimate involves change in scope of work. If there is change in scope of work, was Finance Ministry's approval obtained).

3. Particulars of the original estimate

- (a) Amount sanctioned
- (b) Schedule of rates on which the estimate was based
- (c) Date of sanction.
- (d) Traffic data.
- (e) Level of approval
- (f) Expected date of completion.
- (g) Date of commencement of the work.
- (h) Physical progress of work
- (i) Upto-date expenditure. If expenditure incurred in excess of sanctioned estimate reasons therefor and whether responsibility has been fixed.

4. Particulars of revised estimate

- (a) Amount proposed.
- (b) Traffic data
- (c) Schedule of rates on which revised estimate is based.
- (d) Excess.
- (e) Expected date of completion, as per revised estimate.
- (f) Delay in execution, its detailed reasons.

5. Excess over the original estimate, its break-up under the following head :

- (1) Omission and under-estimation
- (2) Change in scope.
- (3) Escalation of rates
- (4) Centage charges

Detailed reasons for excess under each appropriate Head e.g. earthwork, land acquisition, materials stores, etc. etc.

6. *Was capital expenditure incurred earlier on the same stretch of road. If so, detailed particulars regarding expenditure incurred, date of sanction, date of completion of work etc. may be furnished*