

No. RW/NHIII/P/25/78

*Dated the 26th Dec 1985*

To

The Secretaries PWDs of all States and Union Territories

Subject : Submission of revised cost estimates

It has been observed that proposals seeking approval to revised cost estimates of various projects invariably contain incomplete information. It has, therefore, been decided that, in future, in all such proposals of revision of cost estimates, all the elements must be clearly identified and full details of the original cost estimates, the revised cost estimates, the percentage of increase in respect of each cost element together with reasons therefore should invariably be indicated. It may also be ensured that all those elements of the cost revision which were not included in the earlier estimates should be specifically pointed out indicating inter alia, the action taken against those responsible for not including these elements in the earlier estimates. It is, therefore, requested that the information as outlined above must appropriately be incorporated in the revised estimate before they are sent to this Ministry for necessary action. The guidelines given above may kindly be circulated to all concerned in your State for strict compliance, with a copy to this Ministry.