

**No. NIT/ELO/LEH/2020-21/02**

**Date: 24/07/2020**

**TENDER NOTICE**

**Name of work: Hiring of Vehicle on Monthly Basis for Office of Superintending Engineer & Engineering Liaison Officer, Ministry of Road Transport and Highways at Leh, UT of Ladakh.**

**TIME PERIOD: TWO YEARS**

1. Sealed tenders are invited from established, experienced, and reputed agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be downloaded from the Ministry's website from 25/07/2020 (09:30 Hours) to 03/08/2020(up to 11:00 Hours).
3. The duly filled tenders in sealed envelope shall be submitted in the Office of the District Superintending Engineer PWD Circle, Leh, UT of Ladakh up to 03.08.2020, 11:00 Hrs. and tenders will be opened on same day 03.08.2020 at 15.30 Hrs. by Evaluation Committee constituted for this purpose in the presence of intending bidders. The quotations shall be valid for 90 days. Any intending agency can remain present during online opening of bids at Address for receipt of bids :
4. Details can also be seen on Ministry's website, **[www.morth.nic.in](http://www.morth.nic.in)**

**Address for receipt of bids :**

**For SE, ELO, LEH UT of Ladakh, Ministry of Road Transport &Highways**

**Address:** Officer of the District Superintending Engineer  
PWD Circle, Leh, UT of Ladakh,

**Email id :**

roleh-morth@gov.in, chiefengineerpwdladakh@gmail.com

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### **BILL OF QUANTITY**

Time Period : Two Years

**Name of work: Hiring of Vehicle on Monthly Basis for Office of  
Superintending Engineer & Engineering Liaison Office,  
Ministry of Road Transport and Highways at Leh, UT of Ladakh.**

So	Name of Item	Unit	Amount quoted by bidder	
			In Figure	In Words
1	Providing, running & maintenance of vehicle on monthly basis  One Mahindra Scorpio Top Model (Travel up to 2000*12=24000 Kms. per year) as per terms and condition.	Vehicle per Month		
	<b>Total</b>			

Notes:

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & condition shall be the part of bid and hence shall be duly signed by the Bidder.
3. Vehicle shall be operating with/without All India Permit.
4. The rate applicable for extra Km of travel beyond 24000 Km in a year shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.

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## **ANNEXURE-A**

### **TERMS AND CONDITIONS**

1. The vehicles should be new or less than one year old and driven not more than 10,000 km.
2. The vehicles should be in good running condition.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by **Office of Superintending Engineer & Engineering Liaison Office, Ministry of Road Transport and Highways** at Leh, UT of Ladakh for all days regularly in a month.
5. The drivers should be having valid driving license.
6. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
7. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2500/-per day for each vehicle shall be affected in the bills of Agency.
8. The Agency should quote their rates on monthly basis. In case of excess run then 24000 km annually, it shall be paid on pro-rata basis after year end as worked out in relation to the monthly amount quoted for particular vehicle category.
9. The Agency should ensure that sufficient fuel is always available for travel
10. The quoted rates shall be inclusive of taxes & other taxes, if any;

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11. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or **Office of Superintending Engineer & Engineering Liaison Office**, Ministry of Road Transport and Highways at Leh, UT of Ladakh.
12. The Agency should submit their bills in duplicate within 1<sup>st</sup> week of every month for payment.
13. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for period of two years from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
14. The Agency should be able to supply the required vehicles within fifteen days from the date of Letter of Acceptance.
15. The supply of vehicles is initially for duration of two years only. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by **Office of Superintending Engineer & Engineering Liaison Office, Ministry of Road Transport and Highways** at Leh, UT of Ladakh and agreed by the bidder.

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**DRAFT AGREEMENT FOR PROVIDING, RUNNING AND MAINTENANCE OF ONE NUMBER VEHICLE FOR OFFICE OF SUPERINTENDING ENGINEER & ENGINEERING LIAISON OFFICE, MINISTRY OF ROAD TRANSPORT AND HIGHWAYS AT LEH, UT OF LADAKH.**

An agreement made on this date of .....between the ELO LEH, UT of Ladakh, MoRTH, excluded by or Repugnant to the context, include his successor in office and design) of the one part and....., herein after called `The Agency` (which expression shall, unless excluded by or the repugnant to the context, include the said agency`s successors, heirs, executors, administrations and assigns) of the other part.

**WHEREBY IT IS AGREED AND DECLARED AS FOLLOWS:**

- 1) The agency has agreed for providing, running and maintenance of 1 (one) number Mahindra Scorpio Top Model as per terms and conditions herein contained.
- 2) The agreement shall commence from ..... and shall, subject to the terms hereof, continue for a term of two years.
- 3) The Government of India shall, subject to the terms thereof pay to the Agency at following rates per months for providing, running and Maintenance of one number Mahindra Scorpio Top Model

Sl No	Name of the item	Rate
1	Providing, running and maintenance of One Mahindra Scorpio Top Model as per terms and conditions. Travel Upto 2000km per month, (24000 Kms. per year) (one number)	Rs. ..... .....only per month

- 4) The vehicle should be new or less than one year old & not driven more than 10,000 km
- 5) The Vehicles should be in good running condition
- 6) All necessary taxes for operating the vehicle commercially should be fully paid by the Agency and all necessary paper shall be provided in the vehicle as required by prevailing Motor Vehicle Act with comprehensive insurance cover for the vehicle.

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- 7) The vehicle shall be available day and night (24x7) as required by office of **Superintending Engineer & Engineering Liaison Officer, Ministry of Road Transport and Highways** at Leh, UT of Ladakh for all days regularly in a month.
- 8) The drivers should be having valid driving license.
- 9) The agency shall bear all expenses required for keeping the vehicle in smooth running condition, Such as fuel, lubricant and other consumables necessary for servicing and maintenance, repairs & replacement etc & salary of the driver per month.
- 10) In the event of vehicle being off the road for maintenance or on any account of breakdown, the agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided a penalty of Rs 2,500/- per day shall be affected from the bill of the agency.
- 11) The Agency should quote their rates on monthly basis. In case of excess km run in a year, it shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.
- 12) The Agency should ensure that sufficient fuel is always available for travel.
- 13) The quoted rates shall be inclusive of taxes & other taxes, if any;
- 14) Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or Office of Superintending Engineer & Engineering Liaison Officer, Ministry of Road Transport and Highways at Leh, UT of Ladakh.
- 15) The Agency should submit their bills in duplicate within 1<sup>st</sup> week of every month for payment.
- 16) The quoted rates for hire charges of vehicle, fuel and lubricant etc. should be valid for a period of two years from ..... . Variation/revision in quoted rates, on account of any increase in fuel or spare cost will not be entertained.
- 17) The Agency should be able to supply the required vehicles within fifteen days from the date of Letter of Acceptance.

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- 18) The supply of vehicles is initially for duration of two years only. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by Office of Superintending Engineer & Engineering Liaison Office, Ministry of Road Transport and Highways at Leh, UT of Ladakh.

IN WITNESS WHEREOF this agreement is executed in two parts by the parties hereto on the date above mentioned

Signed on behalf of the Agency by  
President of India

Signed for and on behalf of the

Signature

Signature

Name

Name

Designation

Designation

In the presence of

Signature

Signature

Name and Address

Name and Address

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